



CITY OF
Welland

Council - Staff Workshop #2

Procurement Risks & Best Practices, Budget Debrief & Suggestions,
Understanding Municipal Debt

Tuesday June 11, 2024
5 – 8 p.m.
Community Room

AGENDA

The workshop sessions will be facilitated by Stephanie Nagel, General Manager, Corporate & Enterprise Services & CFO.

Procurement Risks & Best Practices (5 – 6:30 p.m.)

Presented by: Ajay Gajaria BA, JD, MPA – Partner Aird Berlis LLP

The discussion will cover the various risks in municipal procurement and provide best practices for municipalities to follow for their procedures and purchasing by-law. Ajay will provide examples of what to do and not to do in municipal procurement and highlight pros and cons of various approaches based on his extensive knowledge of municipal governance and procurement rules and procedures.

Next Steps

Input gathered and remarks obtained throughout this session will aid staff in drafting recommendations for updates to the City's purchasing by-law and

policies. The by-law was last updated in 2017. It important that we modernize our by-law and practices which promote earlier and faster procurements and increase efficiencies for both staff and Council with the result being a reduction in risk and potentially better value for the City. Staff intend to come back with these items later in the summer or early fall.

10 Min break, if time permits

2024 Budget Debrief & Suggestions for 2025 Budget (6:40 – 7:25 p.m.)

Presented by: Elizabeth Pankoff CGA, CPA, MBA, City Treasurer & Anka Vuksan Scott CPA, Manager of Budgets & Financial Services/ Deputy Treasurer

This session will cover an overview of the 2024 budget deliberations and process, discuss the recent debrief meetings with City staff on the process and lead into an exercise with Council to identify a few top areas of improvement for 2025 and future budgets.

Next Steps

Information gathered from this workshop will be summarized and reported back to Council in the upcoming weeks in the Council Information Package. Additionally, staff will bring a report in July with more details and information that aligns with staff and Council suggestions and provides improvements to the process and updates on timing for the various budget-related items.

10 min break, if time permits

Understanding Municipal Debt – (7:35-8:00pm)

Presented by: Stephanie Nagel, BBA, CGA, CPA, MPA (title above)

This session will be a high-level overview of municipal debt. What is debt? How is municipal debt obtained? What are the rules and regulations imposed by the Province (Municipal Act) and our own City of Welland self-imposed limits. We will also briefly discuss the purpose of debt and when/why it is used and what other options are available.

Next Steps

Staff will update Council with more information on debt as we approach the budget in the Fall. This session is intended to be a brief education session to prep for future discussions.