



City of Welland Temporary Procurement Policy Addendum 1.

Effective Date: March 18, 2025

Expiry Date: Aligned with the Duration of U.S. Tariffs on Canadian Goods

As a Companion To: BY-LAW 2024-109

1. Purpose

In response to the imposition of tariffs by the United States on Canadian goods this Temporary Procurement Policy serves as an addendum to the existing Procurement Policy/By-law.

The intent is to create a structured framework that enables the Municipality to limit the purchasing of United States origin products and suppliers (both goods and services).

The procurement document shall set out how the above factors will be scored where a given procurement employs a limitation on United States origin products and suppliers (both goods and services) in evaluating a bidder.

2. Guiding Principles

This Temporary Procurement Policy shall be governed by the following principles:

- **Fair, Open, and Transparent Procurement:** The City of Welland remains committed to competitive bidding and adherence to trade agreements.
- **Support for the Canadian Economy:** Where possible, procurement decisions will consider the economic benefit to Canada and the harm to the Canadian economy imposed by United States based tariffs.

3. Procurement Strategies to De-Prioritize and Limit United States based Goods & Services

The following procurement approaches shall be adopted:

- At the direction of the CAO, procurements may specifically limit, curtail and/or give negative points for United States based suppliers for goods and services.
- At the direction of the CAO, procurements may be delayed where only United States based suppliers are available for a given good or service.
- At the direction of the CAO, procurements may be cancelled where only United States based suppliers are available for a given good or service.

4. Procurement Threshold Adjustments

- For contracts below the CETA or other applicable trade agreement thresholds for goods/services and construction/infrastructure, the City reserves the right to exercise greater discretion in sourcing from Canadian suppliers. Where such a criteria will be applied, it shall be clearly stated in the procurement documents.

5. Negotiated RFPs & Supplier Engagement

- Where applicable, the City may use negotiated RFPs to assess broader benefits, including avoiding adverse impacts to the Canadian economy rather than focusing solely on price.

6. Expiry & Review

- This Temporary Procurement Policy shall remain in effect for the duration of the U.S. tariffs on Canadian goods.
- At the direction and discretion of the CAO, this policy shall be implemented and/or paused given the pauses and changes in the international trade environment.
- The policy will be reviewed quarterly to ensure alignment with municipal needs, trade regulations, and economic conditions.

7. Approval & Implementation

This policy shall take effect upon approval by City Council and will be implemented in conjunction with the City's existing Procurement Policy.