

CITY OF WELLAND

POLICY

Policy Title: Purchasing – City Departments	
Date of Approval: December 15, 2009	Policy Number: FIN-002-0003
Lead Role: City Manager	Support Role: Treasurer
Cross Reference: By-law 2015-1	Next Review Date:
Council File Number: 05-51	Revision Date: January 20, 2015

Purposes, Goals and Objectives:

The policy's purpose, goal and objective for all methods of procurement are:

To seek a balance between cost savings and best value while protecting the interests of the City.

To encourage competition with fair and equal treatment of all bidders through an open, honest and transparent process culminating in the fair evaluation of all bids received.

To consider, promote and incorporate accessibility for persons with the requirements of the Ontarians with Disabilities Act, 2001, S.O. 2001 c.32 as amended.

To maintain timely and relevant policies and procedure and to this end, it is intended that this by-law will be reviewed at least every five (5) years or earlier to evaluate its effectiveness.

To ensure accountability and integrity through verification that the chosen method for expenditure will be authorized and by regularly reviewing policy to ensure that the goals and objectives of the process are being met.

To continuously strive wherever possible and feasible, to consider environmental friendly alternatives.

For further information please refer to "The Corporation of the City of Welland Purchasing Policy" document contained in By-law 2015-1 (effective January 20, 2015).